

Livingston County Schools

**Notice to Parents and/or Guardians:**

We are updating school bus rider records. Please complete this form **for each student in the household** and return a form to the front office in each school. If not completed by an adult by (**insert date**), then a school official (teacher, clerk or other) will interview the student and complete the form.

Student Name	Physical Address	Adult Responsible	Contact Phone Number
First, Middle, Last	Street, House/Apt #	First, Middle, Last	Primary:  Other:  Other:

BUS RIDER INFORMATION	CHECK ONE (1)	SCHOOL USE ONLY
DOES NOT RIDE THE BUS		NT
RIDES THE BUS OVER ONE MILE TWICE DAILY		T1
RIDES THE BUS UNDER ONE MILE TWICE DAILY		T2
RIDES THE BUS OVER ONE MILE ONCE DAILY		T3
RIDES THE BUS UNDER ONE MILE ONCE DAILY		T4
REQUIRES SPECIAL TRANSPORTATION (IEP ONLY)		T5

CURRENT BUS NUMBER FOR PICK UP LOCATION	BUS# _____
CURRENT BUS NUMBER FOR DROP OFF LOCATION	BUS# _____

**SCHOOL USE ONLY – SCHOOL START**

STUDENT T CODE VERIFICATION DATE: (date school starts)	
T CODE ASSIGNED TO STUDENT: (date school starts)	

**SCHOOL USE ONLY – JANUARY REVIEW**

STUDENT T CODE VERIFICATION DATE: (after Christmas Break)	
T CODE ASSIGNED TO STUDENT: (after Christmas Break)	

**THIS PAGE FOR SCHOOL USE ONLY**

**NOTICE TO SCHOOL ATTENDANCE PERSONNEL**

Please use this list for T-code changes that occur during the school year for this student, as you are notified or become aware of those changes. The dates on this form should match the dates of assigned T-codes in Infinite Campus. The section for notes provides a reason for the change in T-codes for your records.

<b>Original T-Code for Student</b>	<b>Changed to</b>	<b>Date</b>	<b>Notes</b>